EMBER TV

Host a Screening with Ember TV

A GUIDE FOR CHURCHES, SCHOOLS & GROUPS

Everything you need to plan, show and make the most of a film screening.

Why host a screening

A film night is one of the simplest ways to gather your community. With an Ember TV Public Screening License you can show an inspiring film in your church hall, school gym or meeting room. This guide walks you through every step.

Bring your community together

Families, students, church members and neighbors share an evening around a story worth watching.

Spark conversation and faith

A good film opens the door to real talk. The conversation afterward is often where hearts are moved.

Raise money for your mission

Tickets, donations and concessions can cover your license and support your church, school or ministry.

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03 —— 5 SIMPLE STEPS

How it works

1 Sign in and choose a film

Sign in at **app.emberstreaming.com** or create a free account. Open the film and select **Host a Screening**. Use the account you'll stream from on the day of your event, because your license is tied to it.

2 Estimate your audience

Choose how many people you expect to attend. The license fee is set by your audience size:

Up to 50	Up to 100	Up to 150	Up to 200	Up to 250
$199	**$299**	**$499**	**$699**	**$899**

More than 250 people? Select **Request a Quote** on the same page. Nothing is charged when you ask, and we usually email a quote within 1–2 business days.

3 Enter your screening details

Add your screening date, time zone, venue name and address. Your license covers that venue only. Churches, schools, halls and community spaces qualify; commercial cinemas don't. Selling tickets or taking donations is welcome and encouraged.

4 Purchase your license

Pay securely online. We'll email you a License Certificate for your records. Find it anytime under **My Rentals**.

5 Show the film

Stream it from your account on the web or the free Ember TV app on Apple TV, Roku or Fire TV. It's playable all day the day before (for a test run), the day of your screening, and the day after, in your venue's time zone.

What your license includes

- One public showing on your chosen date at your venue
- Full-HD streaming
- A license certificate

Each additional showing needs its own license.

Expecting a bigger crowd?

Contact us and we can upgrade your license to a larger audience, even after booking.

How to stream the film

Pick the option that fits your room. Either way, sign in with the Ember TV account you used to buy the license.

OPTION 1 · RECOMMENDED FOR BIG SCREENS

Apple TV, Roku or Fire TV

⚠ **IMPORTANT:** download the FREE Ember TV app onto the device first.

1. **Download the free Ember TV app** from the device's app store: Apple App Store on Apple TV, Roku Channel Store on Roku, Amazon Appstore on Fire TV.

   Download on Apple TV · Download on Roku · Download now on fire tv

2. **Sign in with the SAME Ember TV account** used to buy the license.

3. **Scan the QR code or enter the code.** The TV shows a QR code and a short code. Scan the QR code with your phone's camera, or go to **app.emberstreaming.com/activate** on your phone or computer and enter the code.

Someone else running the projector? They can scan the QR code too, but they'll be asked to sign in to the Ember TV account that bought the license before the film will stream.

OPTION 2

Laptop or computer

Sign in at **app.emberstreaming.com** in a web browser, open the film and play it full screen. Connect the laptop to your projector or TV with an HDMI cable.

The film streams online and cannot be downloaded.

A reliable internet connection is essential. Test it in the room during your run-through the day before.

05 — CHECKLIST

Equipment & tech checklist

Tick each item off as you gather it.

- [ ] **Projector or large TV**
- [ ] **Screen**
- [ ] **Sound system or speakers**
  Built-in TV speakers are rarely enough for a hall.
- [ ] **HDMI cable and adapters**
- [ ] **A streaming device with the free Ember TV app, or a laptop**
  Compatible devices: Apple TV, Roku or Amazon Fire TV.
- [ ] **A wired internet connection if possible**
  Or strong Wi-Fi, tested in the room.
- [ ] **Extension cords**
- [ ] **A microphone for welcome remarks**

Do a test run the day before

Your film unlocks a full day early so you can check picture, sound and internet in the actual room.

Planning timeline

4–6 weeks before

- Choose the film
- Book your license
- Set ticket prices or a donation goal
- Start promoting

2–3 weeks before

- Bulletin and pulpit announcements
- Posters, social media, school newsletter
- Recruit volunteers

1 week before

- Confirm your headcount (upgrade your license if needed)
- Confirm equipment and room setup

Day before

- Full tech test in the room using your Ember TV account
- Watch for our reminder email with a quick checklist

Day of

- Arrive early
- Check your email for our morning checklist and backup link
- Start the film and pause it before guests arrive
- Welcome guests

After

- Thank attendees and volunteers
- Share photos
- Report how much you raised

OUR KEY DATES

Screening date _____

Tech test _____

Point person _____

Promote your screening

Use as many of these as you can. Personal invitations often bring the most people.

- Bulletin and pulpit announcements
- A flyer with the film poster
- Your church or school website
- Social media posts
- Email newsletters
- Local church or community calendars
- Personal invitations

Sample bulletin announcement

Fill in the blanks, or write your own below.

Join us for a film night. _____ will host a screening of _____ on _____ at _____ in _____. Tickets: _____. Bring family and friends.

Questions? Contact _____.

Turn your screening into a fundraiser

Ember TV encourages you to use your screening to cover your license and raise money for your church, school or ministry.

Sell tickets
Pre-sale and at the door; family passes; student discounts.

Free-will offering
Or a suggested donation at the door.

Online giving
Put a QR code on flyers and on screen.

Find a sponsor
A local business, Knights of Columbus, a church group or a generous family covers the license. Then every ticket and donation is profit.

Concessions
Popcorn, drinks, baked goods, a themed treat.

Dinner and a movie
Or a potluck before the film.

Raffle, 50/50 or silent auction

Matching-gift challenge
Ask a donor to match what you raise.

BREAK-EVEN EXAMPLE

Cover the license

50 guests × $4 = $200

A $199 license for 50 guests is covered by $4 tickets.

Raise more

50 × $10 = $500 − $199 = $301

At $10 a ticket, 50 guests raise $500: $301 for your cause after the license.

ⓘ Follow your church, diocese or school policies on raffles, ticket sales and donation receipts.

Make it meaningful

All of these are optional. Choose what suits your group and use the space to plan. You can pause the film for an intermission or discussion, but it must be shown in full, including the credits.

BEFORE THE FILM

Opening prayer or welcome

Brief introduction to the film

AFTER THE FILM

Discussion questions

1

2

3

4

5

More ideas

- Invite a speaker
- Adoration or prayer time
- A follow-up small group

Troubleshooting & FAQ

The film won't play.

Make sure you're signed in to the account that bought the license, and that it's within your viewing window (day before through day after).

Ember TV isn’t working on the day.

Use the backup link in the email we send the morning of your screening. It plays the film with no sign-in, until midnight that night. It’s for the event coordinator only, so please don’t share it.

The TV app asks me to sign in.

Scan the QR code on the TV with your phone's camera, or go to **app.emberstreaming.com/activate** and enter the code shown on the TV.

It keeps buffering.

Switch to a wired connection or move closer to the Wi-Fi router. Close other devices using the internet.

Our internet went down during the film.

Once you’re back online, press play again. The film picks up where it stopped.

Can we show it twice?

Each showing needs its own license.

More people are coming than planned.

Email **support@emberstreaming.com** before your screening with the film, date and new expected attendance. We’ll upgrade your license and send an invoice for the difference.

Can I cancel a screening license?

Yes. You can cancel for a full refund until your viewing window opens, which is the day before your screening. After that the license fee is non-refundable. Email **support@emberstreaming.com** with the film and screening date.

We're here to help.

SUPPORT

support@emberstreaming.com

BOOK A SCREENING

app.emberstreaming.com

EMBER TV